



Institute Nomination

I nominate _____ to participate in

☐ The Management Institute – Session #____, _____ through _____
(Please see Management Institute schedules on back for the dates.) or:

☐ The Leadership Institute – Session #____, _____ through _____
(Please see Leadership Institute schedules on back for the dates.) or:

☐ The Senior Scientist Institute – October 22-26, 2000

In making this nomination, I understand the recharge basis and agree to

- Support this nominee in his or her efforts to put into practice what is learned, and
- Link these efforts to our Performance Management System.

In accepting this nomination, I agree to

- Attend and participate in at least 90% of the scheduled sessions,
- Incorporate at least one significant learning element into my professional or personal development plan,
- Attend at least one review session approximately three months after the institute to discuss with others our experience in applying “lessons learned.”

Sponsor’s Signature

Participant’s Signature

Date _____

Nomination

- Any manager, group leader and above, may nominate a person to participate.
- Any person who supervises the work of others may seek nomination from his or her manager.

Eligibility

- An individual who has a documented history of exceptional performance,
- A person who has demonstrated a sincere desire to develop his or her leadership skills, and
- Someone whose participation in an institute will benefit the laboratory.

- Please complete both sides and mail or fax this nomination as shown below. -

Nominee Profile

Name: _____ Z #: _____

Phone: _____ E-mail: _____

Division: _____ Group: _____ Mailstop: _____

Manager: _____ Phone: _____ E-mail: _____

Current Job Title & Responsibilities: _____

How long in your current position? _____

For recharge:

Cost Center: _____ Program Code: _____ Cost Account: _____

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Thanks for your enrollment.

Confirmation will be sent to you with specific locations, times, etc.

If you have any questions before your institute begins,
please call us at 667-5247, fax to 667-8625, or e-mail to leadership@lanl.gov.

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2000 Schedule

Management Institute

#5 September 13-November 16, 2000

Senior Scientist Institute

October 22-26, 2000
(in residence, full-time)

Leadership Institute

#7 Sept 17-22, 2000 (in residence, full time)

#8 Dec 3-8, 2000 (in residence, full time)